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*"A Public Office is a Public
Trust"*

Each year the Commission on Ethics requests your help to compile the annual list of public officials and employees required to file financial disclosure. Beginning this year, our office will e-mail all filers the notification to file their financial disclosure form via the [Electronic Financial Disclosure Management System \(EFDMS\)](#) by July 1, 2025. Local officers will no longer file with the County Supervisor of Elections office. For that reason, please ensure that all filers included on the list have an accurate e-mail address. You will be asked to verify all e-mail addresses before submission of the official list.

WHO SHOULD BE LISTED? For each organization, you will find a link that states "Who Should be Listed." Click on this link and receive a printer-friendly pop-up detailing who should be included on this list. If you have multiple organizations, you will see different criteria for each. You must log in to view this link.

ACCURACY IS IMPORTANT! State law imposes a fine of \$25.00 a day on persons who fail to file the annual disclosure form in a timely fashion. Accordingly, please give the utmost importance to the accuracy of the names, addresses, and e-mail addresses that are included on the mailing list. Also, make sure that each person on your list actually belongs in one of the categories of personnel who are required to file disclosure.

DEADLINE! Please complete all changes to your agency's list no later than **February 1, 2025**. When you have completed your updates, please submit your list for our review.

QUESTIONS! If you have questions concerning the information requested, please do not hesitate to contact any member of the financial disclosure staff at the following:

Telephone: (850) 488-7864 or (800) 262-8824

E-mail: disclosure@leg.state.fl.us

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