

## MEMORANDUM OF UNDERSTANDING

Between

THE CITY OF PLANT CITY

and

HILLSBOROUGH SOIL AND WATER CONSERVATION DISTRICT

### **I. PURPOSE**

This Memorandum of Understanding (MOU) establishes a cooperative working relationship between the City of Plant City ("City") and the Hillsborough Soil and Water Conservation District ("District") for the development of a Comprehensive Environmental Land Management Plan (CELMP) for the McIntosh Preserve.

The purpose of this agreement is to define the roles and responsibilities of each party in developing a management plan that supports the conservation, restoration, stewardship, and long-term management of these environmentally sensitive lands while ensuring compliance with applicable grant requirements, conservation objectives, and best management practices.

### **II. PARTIES**

This MOU is entered into by and between:

#### **City of Plant City**

302 West Reynolds Street  
Plant City, Florida 33563

and

#### **Hillsborough Soil and Water Conservation District**

4503 Coronet Road  
Plant City, Florida 33566

### **III. Responsibilities**

#### **City of Plant City**

The City shall serve as the project owner and lead agency for the development of the Comprehensive Environmental Land Management Plan (CELMP) for McIntosh Preserve.

The City agrees to:

- Direct and oversee all aspects of the CELMP development process.
- Provide project management and coordination among participating agencies, stakeholders, and consultants.
- Gather, compile, and maintain relevant property records, maps, historical documents, management records, and supporting data.
- Coordinate with Florida Communities Trust (FCT), CELM, and other relevant entities to obtain grant documentation, easement requirements, management plans, surveys, and other supporting materials.
- Facilitate access to project sites for assessments, field visits, and data collection activities.
- Review and provide feedback on draft management plan components and recommendations.
- Prepare, compile, and finalize the CELMP with guidance and technical assistance from project partners.
- Designate a primary point of contact for project coordination.

### **Hillsborough Soil and Water Conservation District**

The District shall serve as a project facilitator and technical resource in support of the City's development of the CELMP.

The District agrees to:

- Provide technical guidance regarding natural resource management planning and best management practices.
- Assist the City in identifying and obtaining information necessary for the development of the CELMP.
- Support coordination of ecological surveys, site assessments, and resource inventories as needed.
- Provide recommendations regarding conservation, restoration, stewardship, and land management strategies.
- Review draft plan materials and provide technical comments and recommendations.

- Assist in coordinating communication with partner agencies and technical stakeholders when appropriate.
- Designate a primary point of contact for project coordination and technical support.

The parties acknowledge that the City of Plant City retains primary responsibility for development, approval, and implementation of the Comprehensive Environmental Land Management Plan.

#### **IV. FUNDING**

This MOU does not obligate either party to expend funds beyond those separately authorized through their respective budgeting and approval processes. Any financial obligations shall be addressed through separate agreements or approved project budgets.

#### **V. TERM**

This MOU shall become effective upon execution by both parties and shall remain in effect until completion and acceptance of the CELMP for McIntosh Preserve, unless terminated earlier in accordance with this agreement.

#### **VI. MODIFICATION**

This MOU may be amended at any time through written agreement signed by authorized representatives of both parties.

#### **VII. TERMINATION**

Either party may terminate this MOU by providing thirty (30) days written notice to the other party. Termination shall not affect activities already undertaken or obligations incurred prior to the termination date.

#### **VIII. POINTS OF CONTACT**

##### **City of Plant City**

Name: Bill McDaniel

Title: City Manager

Phone: (813) 659-4257

Email: billmcdl@plantcitygov.com

## Hillsborough Soil and Water Conservation District

Name: Terrie L. Parke

Title: Chair

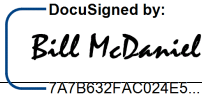
Phone: (813) 707-1652

Email: parket@hcfl.gov

## IX. SIGNATURES

### CITY OF PLANT CITY

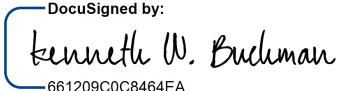
Name (Printed): City Manager

Signature:  7A7B832FAC024E5...

Title: City Manager

Date: 09/08/2026

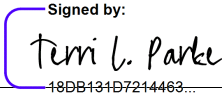
Approved as to form and correctness

 661209C0C8464EA

Kenneth W. Buchman  
City Attorney

### HILLSBOROUGH SOIL AND WATER CONSERVATION DISTRICT

Name (Printed): Terrie L. Parke

Signature:  18DB131D7214463...

Title: Chair

Date: 09/07/2026